



R F D

Results-Framework Document
for
Government of Karnataka
(Department of Parliamentary Affairs &
Legislation)
(2011-2012)

Section 1: Vision, Mission, Objectives and Functions

Vision

To enable drafting and enacting of improved legislations and good management of Parliamentary Affairs and Directorate of Translation required to Legislature, Executive and Judiciary of the Government of Karnataka and India .

Mission

- (1) Drafting of better legislation enacting Laws promulgation of ordinances and enacting ordinance regulating Bills.
- (2) Scrutiny of subordinate legislation pertaining to all secretariat Department.
- (3) Translation of legislations into Kannada.
- (4) Planning and co-ordination of legislative and other official business in both Houses of Legislature.
- (5) Codification of all Acts in force & repealing of redundant of legislation.
- (6) Publication of Acts in book form and publishing in C.D Form.
- (7) Advice all Departments of Secretariat on procedural and other matters relating to legislature.
- (8) Publishing all Acts in force on website.
- (9) Conducting Youth Parliament competition at School levels.
- (10) Translation of Central and State Acts and Rules in to official languages through Directorate of Translation work by all the Government Department, Authorities, Commissions, Committees and Boards.

Objective

- 1 Organising and strengthening of legislative work and matters.

Section 1: Vision, Mission, Objectives and Functions

- 2 Promulgation of ordinances and enacting ordinance replacing Bills.
- 3 Scrutiny of subordinate legislation pertaining to all Department of Secretariat.
- 4 Drafting and Translation bills into Kannada.
- 5 codification of codal volume, maintenance of master copies of all Acts.
- 6 Publication of State Acts, Central Acts with upto date amendments and making C.D for available to the citizens through Government press.
- 7 Advice to all Departments of Secretariat on procedural and other matters relating to legislature.
- 8 Conducting Youth Parliament competition at district level and State level every year.
- 9 Translation of legislations in Kannada and in English will be taken up on the priority basis.

Functions

- 1 Summoning and prorogation of the House of Legislature, dissolution of the Legislative Assembly.
- 2 Planning and Co-ordination of Legislative and other official-business in both Houses of Legislature.
- 3 Allocation of Government time in the Houses of Legislature for discussion of motions given notice of by Member.
- 4 Formation of Informal Consultative Committees of Members of Legislature
- 5 Removal of disqualification for membership of the Legislature.
- 6 Matters connected with the powers, privileges and immunities of Members of the Legislature.
- 7 Translation, Scrutiny, Verifying, Proof Reading, Final scrutiny of Kannada Translation and preparation of their authoritative texts by OLLC and Publication of Central Acts and Rules, State Acts and Rules, Administrative and Judicial Matters.

Section 2: Inter se Priorities among Key Objectives, Success indicators and Targets

Objective	Weight	Action	Success	Unit	Weight	Target / Criteria Value				
						xcellen	VeryGood	Good	Fair	Poor
						100%	90%	80%	70%	60%
[1] Organising and strengthening of legislative work and matters.	20.00	[1.1] (1) Initial clearance of bills	[1.1.1] (1) Initial clearance of bills out of 72	Number	5.00	72	70	60	50	30
		[1.2] (2) clearance of bills by scrutiny committee	[1.2.1] (2) All Bills cleared by Hon'ble Law Minister out of 57	Number	5.00	57	50	45	35	25
		[1.3] (3)Completion of process before Introduction of the Bills in the Assembly/ Council	[1.3.1] (3) Introduction of the bills in the Assembly/Council in time out of 65	Number	5.00	65	60	55	45	40
		[1.4] (4) Obtaining the Assent of bills presentation and consideration the Governor/President	[1.4.1] (4) No of bill Assented by the Governor/ President out of 48	Number	5.00	48	40	35	30	20
[2] Promulgation of ordinances and enacting ordinance replacing Bills.	10.00	[2.1] (1) Initial clearance of Ordinance	[2.1.1] (1) Initial clearance done without delay or pending out of 3	Number	2.50	3	2	1	0	0
		[2.2] (2) clearance of Ordinance by scrutiny committee	[2.2.1] (2)Accept of Ordinance by Hon'ble Minister for Law and scrutiny committee out of 4	Number	2.50	3	2	1	0	0
		[2.3] (3) Ordinance submitted to Hon'ble Governor	[2.3.1] (3) Accepted Ordinance submitted to Hon'ble Governor out of 3	Number	2.50	3	2	1	0	0
		[2.4] (4) Prepared Ordinance replacing bill	[2.4.1] (4)Ordinance replacing bill in Kannada and English version sent to concern Department out of 3	Number	2.50	3	2	1	0	0

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Objective	Weight	Action	Success	Unit	Weight	Target / Criteria Value				
						xcellen	VeryGood	Good	Fair	Poor
						100%	90%	80%	70%	60%
[3] Scrutiny of subordinate legislation pertaining to all Department of Secretariat.	10.00	[3.1] Acceptance and completion of process of rules, Scrutiny of the draft rules, Notifications and Statutory orders.	[3.1.1] Scrutiny of Rules, Regulations and Notifications cleared without delay out of 695	Number	10.00	695	550	500	450	400
[4] Drafting and Translation bills into Kannada.	5.00	[4.1] (1) Translates Legislative Bills and Acts from English to Kannada	[4.1.1] (1) Translated all English Bills to Kannada out of 44	Number	2.50	44	40	35	30	20
		[4.2] (2) Translates Ordinance From English to Kannada	[4.2.1] (2) Translated all Ordinances from English to Kannada without pendency out of 4	Number	2.50	4	3	2	1	0
[5] codification of codal volume, maintenance of master copies of all Acts.	10.00	[5.1] (1) Amended Acts, New Acts and Ordinances issued by the Drafting section will be codified annually and periodically	[5.1.1] (1) Amended Acts, New Acts and Ordinances issued and published in the Karnataka Gazettee codified without pendency out of 88	Number	4.00	88	80	75	65	50
		[5.2] (2) Amending Acts, new Acts and Ordinance have been installed in the Department website	[5.2.1] (2) Amending Acts, new Acts and Ordinance have been installed in the Department website made available to public free of cost out of 75	Number	3.00	75	70	65	60	50
		[5.3] (3) Maintenance of Master Copies of Karnataka Acts, Central Acts amended by Karnataka Act and Regional Acts have been maintained.	[5.3.1] (3) Maintenance of Master Copies of Karnataka Acts Central Acts amended by Karnataka Act and Regional Acts have been	Number	3.00	324	300	250	200	100

Section 2: Inter se Priorities among Key Objectives, Success indicators and Targets

Objective	Weight	Action	Success	Unit	Weight	Target / Criteria Value						
						xcellen	VeryGood	Good	Fair	Poor		
						100%	90%	80%	70%	60%		
			maintained. For departmental references out 324									
[6] Publication of State Acts, Central Acts with upto date amendments and making C.D for available to the citizens through Government press.	5.00	[6.1] (1) Publication of Central Acts	[6.1.1] (1) On time submission submission, Finalise the action plan to make it available in Gazette and in website out of 11	Number	1.00	11	10	8	7	5		
		[6.2] (2) Publication of Central Notifications	[6.2.1] (2) Efficient functionary and get them Gazette copies out of 14	Number	1.00	14	13	11	10	5		
		[6.3] (3) Publication of Central Acts(Translated)	[6.3.1] (3) Published Central Acts(Translated) in Kannada Gazette for public use out of 13	Number	1.00	13	12	10	8	6		
		[6.4] (4) State Acts(Alphabetical Index and Annual Volume	[6.4.1] (4) Published in the website out of 215	Number	1.00	215	200	150	100	50		
		[6.5] (5) No. of C.Ds release	[6.5.1] (5) No. of C.Ds released for sale in Government press to the public at concessional rate out of 200	Number	1.00	200	175	150	100	50		
[7] Advice to all Departments of Secretariat on procedural and other matters relating to legislature.	5.00	[7.1] Planning and co-ordination of legislative and other official business in both Houses of Legislature	[7.1.1] Selection of Speaker, Dy Speaker, Chairman Dy Chairman and Anglo Indian Bills and Government Business Management in	Number	5.00	10	9	8	7	5		

Section 2: Inter se Priorities among Key Objectives, Success indicators and Targets

Objective	Weight	Action	Success	Unit	Weight	Target / Criteria Value				
						xcellen	VeryGood	Good	Fair	Poor
						100%	90%	80%	70%	60%
			Both Houses out 10							
[8] Conducting Youth Parliament competition at district level and State level every year.	5.00	[8.1] (1)Conduct of Youth Parliament programme at High School level in all Districts	[8.1.1] (1)No. of students in all districts participated Youth Parliament programme out of 4200	Number	2.50	4200	4000	3000	2000	1000
		[8.2] (2)Conducted Youth Parliament programme at all educational districts of Karnataka	[8.2.1] (2) State level Youth Parliament competition conducted every year out 34	Number	2.50	34	30	25	20	15
[9] Translation of legislations in Kannada and in English will be taken up on the priority basis.	10.00	[9.1] (1) Execution of Translation work	[9.1.1] (1) Translated No. of pages out of 10300	Number	2.00	10300	10000	9000	7000	5000
		[9.2] (2) Scrutiny by Officers	[9.2.1] (2) Scrutinised pages out of 10300	Number	2.00	10300	10000	9000	7000	5000
		[9.3] (3) Final scrutiny of Kannada translation and preparation of their authoritative texts by OLLC	[9.3.1] (3) No. of pages out of 1600	Number	2.00	1600	1500	1300	1000	500
		[9.4] (4) Proof reading	[9.4.1] (4) No. of pages out of 1600	Number	2.00	1600	1500	1300	1000	500
		[9.5] (5)Publication of Central Acts and Rules & State Acts and Rules	[9.5.1] (5) No. of Acts and Rules published out of 20	Number	2.00	20	15	10	5	2
* Efficient Functioning of the RFD System	6.00	Timely submission of Draft for Approval	On-time submission	Date	2.0	15/10/2011	17/10/2011	18/10/2011	19/10/2011	20/10/2011
		Timely submission of end of the year Results	On-time submission	Date	2.0	02/05/2012	03/05/2012	04/05/2012	05/05/2012	07/05/2012
		Finalize a Strategic Plan	Finalize the Strategic Plan for next 5 years (2012-2017)	Date	2.0	20/02/2012	24/02/2012	29/02/2012	05/03/2012	09/03/2012

* Mandatory Objective(s)

Section 2: Inter se Priorities among Key Objectives, Success indicators and Targets

Objective	Weight	Action	Success	Unit	Weight	Target / Criteria Value				
						Excellen	VeryGood	Good	Fair	Poor
						100%	90%	80%	70%	60%
* Efficient use of IT in the Department	7.00	Timely updation of website contents	24x7 website server available to user – Percentage of failure time for the year (Server downtime %)	%	1.0	0.5	1	2	3	4
			Percentage of simultaneous availability of Notifications, GOs, Circulars, online within days of issue or release	%	1.0	98	95	90	85	80
		Delivery of e-services online	Percentage of services handled online	%	1.0	98	95	90	85	80
			Percentage of procurement transactions through e-portal	%	1.0	100	98	97	96	95
		Monitoring of schemes on MPIC through electronic mode	Monthly monitoring of all schemes online – Percentage of schemes monitored online	%	1.0	100	98	96	95	90
		Timely release of Mandatory documents like AR, MPIC, MTEF into public domain	Percentage of documents released as per the time schedule	%	2.0	95	90	85	80	75
* Sevottam Compliance	3.00	Create a Sevottam compliant system to implement, monitor and review Citizens' / Clients' Charter	Timely creation	Date	1.0	31/12/2011	03/01/2012	05/01/2012	07/01/2012	10/01/2012
			Uploading the Citizens'/ Clients' Charter on website	Date	1.0	05/01/2012	07/01/2012	10/01/2012	12/01/2012	15/01/2012
		Create a Compliant system to redress and monitor public Grievances	Percentage of complaints redressed within the stipulated time	%	1.0	95	90	85	80	75

* Mandatory Objective(s)

Section 2: Inter se Priorities among Key Objectives, Success indicators and Targets

Objective	Weight	Action	Success	Unit	Weight	Target / Criteria Value				
						Excellen	VeryGood	Good	Fair	Poor
						100%	90%	80%	70%	60%
* Administrative Reforms	2.00	Identify potential areas of corruption related to departmental activities and develop an action plan to mitigate them	Finalize an action plan to mitigate potential areas of corruption, including reducing the scope for discretion	Date	1.0	31/12/2011	03/01/2012	05/12/2012	07/01/2012	10/12/2012
		Simplification of procedures	Number of redundant procedures identified, simplified and notified	No	1.0	10	8	6	5	4
* Central assistance claimed	2.00	Timely claim of Central assistance as due	Percentage of Schemes, projects for which reimbursement as due from Central Government is claimed fully on time	%	2.0	95	90	85	80	75

* Mandatory Objective(s)

Section 3: Trend Values of the Success Indicators

Objective	Action	Success	Unit	Actual Value FY 09/10	Actual Value FY 10/11	Target Value FY 11/12	Projected Value for FY 12/13	Projected Value for FY 13/14
[1] Organising and strengthening of legislative work and matters.	[1.1] (1) Initial clearance of bills	[1.1.1] (1) Initial clearance of bills out of 72	Number	--	40	72	50	52
	[1.2] (2) clearance of bills by scrutiny committee	[1.2.1] (2) All Bills cleared by Hon'ble Law Minister out of 57	Number	--	23	57	27	30
	[1.3] (3)Completion of process before Introduction of the Bills in the Assembly/ Council	[1.3.1] (3) Introduction of the bills in the Assembly/Council in time out of 65	Number	--	35	65	42	45
	[1.4] (4) Obtaining the Assent of bills presentation and consideration the Governor/President	[1.4.1] (4) No of bill Assented by the Governor/ President out of 48	Number	--	28	48	35	40
[2] Promulgation of ordinances and enacting ordinance replacing Bills.	[2.1] (1) Initial clearance of Ordinance	[2.1.1] (1) Initial clearance done without delay or pending out of 3	Number	--	80	3	90	95
	[2.2] (2) clearance of Ordinance by scrutiny committee	[2.2.1] (2)Accept of Ordinance by Hon'ble Minister for Law and scrutiny committee out of 4	Number	--	60	4	80	90
	[2.3] (3) Ordinance submitted to Hon'ble Governor	[2.3.1] (3) Accepted Ordinance submitted to Hon'ble Governor out of 3	Number	--	80	3	90	95
	[2.4] (4) Prepared Ordinance replacing bill	[2.4.1] (4)Ordinance replacing bill in Kannada and English version sent to concern Department out of 3	Number	--	80	3	90	95
[3] Scrutiny of subordinate legislation pertaining to all	[3.1] Acceptance and completion of process	[3.1.1] Scrutiny of Rules, Regulations and	Number	--	290	695	320	350

Section 3: Trend Values of the Success Indicators

Objective	Action	Success	Unit	Actual Value FY 09/10	Actual Value FY 10/11	Target Value FY 11/12	Projected Value for FY 12/13	Projected Value for FY 13/14
Department of Secretariat.	of rules, Scrutiny of the draft rules, Notifications and Statutory orders.	Notifications cleared without delay out of 695						
4] Drafting and Translation bills into Kannada.	[4.1] (1) Translates Legislative Bills and Acts from English to Kannada	[4.1.1] (1) Translated all English Bills to Kannada out of 44	Number	--	35	44	45	50
	[4.2] (2) Translates Ordinance From English to Kannada	[4.2.1] (2) Translated all Ordinances from English to Kannada without pendency out of 4	Number	--	4	4	8	10
5] codification of codal volume, maintenance of master copies of all Acts.	[5.1] (1) Amended Acts, New Acts and Ordinances issued by the Drafting section will be codified annually and periodically	[5.1.1] (1) Amended Acts, New Acts and Ordinances issued and published in the Karnataka Gazettee codified without pendency out of 88	Number	--	38	88	45	50
	[5.2] (2) Amending Acts, new Acts and Ordinance have been installed in the Department website	[5.2.1] (2) Amending Acts, new Acts and Ordinance have been installed in the Department website made available to public free of cost out of 75	Number	--	35	75	45	50
	[5.3] (3) Maintenance of Master Copies of Karnataka Acts, Central Acts amended by Karnataka Act and Regional Acts have been maintained.	[5.3.1] (3) Maintenance of Master Copies of Karnataka Acts Central Acts amended by Karnataka Act and Regional Acts have been maintained. For departmental references out 324	Number	--	324	324	330	340

Section 3: Trend Values of the Success Indicators

Objective	Action	Success	Unit	Actual Value FY 09/10	Actual Value FY 10/11	Target Value FY 11/12	Projected Value for FY 12/13	Projected Value for FY 13/14
6] Publication of State Acts, Central Acts with upto date amendments and making C.D for available to the citizens through Government press.	[6.1] (1) Publication of Central Acts	[6.1.1] (1) On time submission, Finalise the action plan to make it available in Gazette and in website out of 11	Number	--	11	11	14	16
	[6.2] (2) Publication of Central Notifications	[6.2.1] (2) Efficient functionary and get them Gazette copies out of 14	Number	--	14	14	18	20
	[6.3] (3) Publication of Central Acts(Translated)	[6.3.1] (3) Published Central Acts(Translated) in Kannada Gazette for public use out of 13	Number	--	13	13	18	20
	[6.4] (4) State Acts(Alphabetical Index and Annual Volume	[6.4.1] (4) Published in the website out of 215	Number	--	100	215	100	100
	[6.5] (5) No. of C.Ds release	[6.5.1] (5) No. of C.Ds released for sale in Government press to the public at concessional rate out of 200	Number	--	200	200	--	--
7] Advice to all Departments of Secretariat on procedural and other matters relating to legislature.	[7.1] Planning and co-ordination of legislative and other official business in both Houses of Legislature	[7.1.1] Selection of Speaker, Dy Speaker, Chairman Dy Chairman and Anglo Indian Bills and Government Business Management in Both Houses out 10	Number	--	100	10	100	100
8] Conducting Youth Parliament competition at district level and State level every year.	[8.1] (1)Conduct of Youth Parliament programme at High School level in all Districts	[8.1.1] (1)No. of students in all districts participated Youth Parliament programme out of	Number	--	4000	4200	4200	4300

Section 3: Trend Values of the Success Indicators

Objective	Action	Success	Unit	Actual Value FY 09/10	Actual Value FY 10/11	Target Value FY 11/12	Projected Value for FY 12/13	Projected Value for FY 13/14
		4200						
	[8.2] (2)Conducted Youth Parliament programme at all educational districts of Karnataka	[8.2.1] (2) State level Youth Parliament competition conducted every year out 34	Number	--	34	34	34	34
9 Translation of legislations in Kannada and in English will be taken up on the priority basis.	[9.1] (1) Execution of Translation work	[9.1.1] (1) Translated No. of pages out of 10300	Number	10019	8319	10300	9500	10000
	[9.2] (2) Scrutiny by Officers	[9.2.1] (2) Scrutinised pages out of 10300	Number	10019	8319	10300	9500	10000
	[9.3] (3) Final scrutiny of Kannada translation and preparation of their authoritative texts by OLLC	[9.3.1] (3) No. of pages out of 1600	Number	1544	1080	1600	1600	1700
	[9.4] (4) Proof reading	[9.4.1] (4) No. of pages out of 1600	Number	1544	1080	1600	1600	1700
	[9.5] (5)Publication of Central Acts and Rules & State Acts and Rules	[9.5.1] (5) No. of Acts and Rules published out of 20	Number	18	13	20	18	19
* Efficient Functioning of the RFD System	Timely submission of Draft for Approval	On-time submission	Date	--	--	05/05/2012	--	--
	Timely submission of end of the year Results	On-time submission	Date	--	--	05/05/2012	--	--
	Finalize a Strategic Plan	Finalize the Strategic Plan for next 5 years (2012-2017)	Date	--	--	10/05/2012	--	--
* Efficient use of IT in the Department	Timely updation of website contents	24x7 website server available to user – Percentage of failure time for the year (Server	%	--	--	0.5	--	--

* Mandatory Objective(s)

Section 3: Trend Values of the Success Indicators

Objective	Action	Success	Unit	Actual Value FY 09/10	Actual Value FY 10/11	Target Value FY 11/12	Projected Value for FY 12/13	Projected Value for FY 13/14
		downtime %)						
		Percentage of simultaneous availability of Notifications, GOs, Circulars, online within days of issue or release	%	--	--	98	--	--
	Delivery of e-services online	Percentage of services handled online	%	--	--	98	--	--
		Percentage of procurement transactions through e-portal	%	--	--	100	--	--
	Monitoring of schemes on MPIC through electronic mode	Monthly monitoring of all schemes online – Percentage of schemes monitored online	%	--	--	100	--	--
	Timely release of Mandatory documents like AR, MPIC, MTEF into public domain	Percentage of documents released as per the time schedule	%	--	--	95	--	--
* Sevottam Compliance	Create a Sevottam compliant system to implement, monitor and review Citizens' / Clients' Charter	Timely creation	Date	--	--	03/01/2012	--	--
		Uploading the Citizens'/ Clients' Charter on website	Date	--	--	07/01/2012	--	--
	Create a Compliant system to redress and monitor public Grievances	Percentage of complaints redressed within the stipulated time	%	--	--	95	--	--
* Administrative Reforms	Identify potential areas of corruption related to departmental activities and develop an action plan to mitigate them	Finalize an action plan to mitigate potential areas of corruption, including reducing the scope for discretion	Date	--	--	03/01/2012	--	--

* Mandatory Objective(s)

Section 3: Trend Values of the Success Indicators

Objective	Action	Success	Unit	Actual Value FY 09/10	Actual Value FY 10/11	Target Value FY 11/12	Projected Value for FY 12/13	Projected Value for FY 13/14
	Simplification of procedures	Number of redundant procedures identified, simplified and notified	No	--	--	10	--	--
* Central assistance claimed	Timely claim of Central assistance as due	Percentage of Schemes, projects for which reimbursement as due from Central Government is claimed fully on time	%	--	--	95	--	--

* Mandatory Objective(s)

Section 4: Description and Definition of Success Indicators

Description and Definition of Success Indicators and Proposed Measurement Methodology

DPAL - Department of Parliamentary Affairs and Legislation

DP/DL - Department of Parliamentary

Department of Legislation

LGN - Legislation Matters(Bills Amendments Acts, Ordinance, Replacing Bill Regulations)

KroShaSam - Codification Matters (Codal Volume + C.D)

Ahara - Adhina Shasana Rachane(SamVyaVi, Rules)

RaShaPra- Publication Matters (Central Acts, State Acts Republication, Library)

MP/YP - Mock Parliament/Youth Parliament, Competition conducted every year.

DPAL updated Act, Ordinance, Rules, Notifications, Central Acts, Central Rules, RTI, Mock Parliament Guidelines, Dictionary, Constitutions, Citizen Charter and other matters in website address: <http://www.dpal.kar.nic.in> to enable the general public to access these enactments free of cost.

OMC - One man Committee- Un repealed State Acts, Ordinances, Central Acts.

Codification - Annual Volume of Karnataka Acts and Ordinances, Central Acts, Important of Acts and Rules, Notifications and Citizen Charter of the department.

DOT - Director of Translation - Translation of State Act, Rules, Central Acts, State Administration Report, Committee Report, Enquiry Report, Annual Report, CAG report etc., SLP matters file before the Supreme Court of India.

Section 4: Description and Definition of Success Indicators

Website of the department: <http://www.translations.kar.nic.in>.

Section 5: Specific Performance Requirements from

Department websites:

(1) <http://www.dpal.kar.nic.in>

(2) <http://www.translations.kar.nic.in>.

The DPAL has updated the Acts, Ordinances, Rules, Notifications and other matters in websites to enable the general public to access these enactments free of cost. Prepared Karnataka enactment C.D and releasing every 10 years the same for the use of public giving consolidates.

Public Grievances Cell - Statistic of application regarding public grievances received in the KGS.

Scrutinising Committee - As per the Karnataka Government (Translation of Business) Rules, 1977 there is a Scrutinizing Committee under the Chairmanship of the Hon`ble Minister of Parliamentary Affairs and Legislation. The said committee is assisted by a Member Secretary i.e Shri K. Dwarakanath Babu, Additional Draftsman and Ex-officio, Addl. Secretary to Government.

Training Skill - The department provide training to the Corporators B.B.M.P Unit and Nodal Officer in all districts (DSERT) and also their subordinate and attached office. The Sevotham framework has been used to facilitate the service delivery improvement in other department it is proposed to issue clear guidelines for the concerned Minister's regarding the scope and meaning of sevotham compliant system of implementation monitoring and review of citizen charters.

Support co-operation and willingness of all the State Minister's department of the State Government administrations. Strengthening of the department in terms of Manpower, Financial resources and expose.

Section 6: OutCome/Impact of Department/Ministry

OutCome/Impact of Department/Minist	Jointly responsible for influencing this outcome / impact with the following department (s) /	Success Indicator	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14
1 Training programe	Concerned Officer in New Delhi.	Software, RFD, RTI, Kannada, Citizen Centric programme, Drafting procedure programme	-	90	100	100	100
2 Mock Parliament Programme	Conducting programme Taluq, District and State level	Strengthen the foundation of democracy by inculcating healthy and noble qualities of discipline and tolerance to difference of opinion expressed by others and also to create an awareness of Parliamentary procedures in the student community, the Dept. of Parliamentary Affairs and Legislation is conducting every year Youth Parliament Competition among the students of recognized educational Institutions of the State.	-	90	100	100	100

Performance Evaluation Report

Objective	Weight	Action	Success	Unit	Weight	Target / Criteria Value					Achievement	Performance	
						Excellence 100%	Very Good 90%	Good 80%	Fair 70%	Poor 60%		Raw Score	Weighted Score
1 Organising and strengthening of legislative work and matters.	20.00	(1) Initial clearance of bills	(1) Initial clearance of bills out of 72	Number	5.00	72	70	60	50	30	72	100.0	5.0
		(2) clearance of bills by scrutiny committee	(2) All Bills cleared by Hon'ble Law Minister out of 57	Number	5.00	57	50	45	35	25	57	100.0	5.0
		(3) Completion of process before Introduction of the Bills in the Assembly/ Council	(3) Introduction of the bills in the Assembly/Council in time out of 65	Number	5.00	65	60	55	45	40	65	100.0	5.0
		(4) Obtaining the Assent of bills presentation and consideration the Governor/President	(4) No of bill Assented by the Governor/ President out of 48	Number	5.00	48	40	35	30	20	48	100.0	5.0
2 Promulgation of ordinances and enacting ordinance replacing Bills.	10.00	(1) Initial clearance of Ordinance	(1) Initial clearance done without delay or pending out of 3	Number	2.50	3	2	1	0	0	3	100.0	2.5
		(2) clearance of Ordinance by scrutiny committee	(2) Accept of Ordinance by Hon'ble Minister for Law and scrutiny committee out of 4	Number	2.50	3	2	1	0	0	4	100.0	2.5
		(3) Ordinance submitted to Hon'ble Governor	(3) Accepted Ordinance submitted to Hon'ble Governor out of 3	Number	2.50	3	2	1	0	0	3	100.0	2.5
		(4) Prepared Ordinance replacing bill	(4) Ordinance replacing bill in Kannada and English version sent to concern Department out of 3	Number	2.50	3	2	1	0	0	3	100.0	2.5
3 Scrutiny of subordinate legislation pertaining to all Department of Secretariat.	10.00	Acceptance and completion of process of rules, Scrutiny of the draft rules, Notifications and Statutory orders.	Scrutiny of Rules, Regulations and Notifications cleared without delay out of 695	Number	10.00	695	550	500	450	400	695	100.0	10.0

Performance Evaluation Report

Objective	Weight	Action	Success	Unit	Weight	Target / Criteria Value					Achievement	Performance	
						Excellent 100%	Very Good 90%	Good 80%	Fair 70%	Poor 60%		Raw Score	Weighted Score
4 Drafting and Translation bills into Kannada.	5.00	(1) Translates Legislative Bills and Acts from English to Kannada	(1) Translated all English Bills to Kannada out of 44	Number	2.50	44	40	35	30	20	44	100.0	2.5
		(2) Translates Ordinance From English to Kannada	(2) Translated all Ordinances from English to Kannada without pendency out of 4	Number	2.50	4	3	2	1	0	4	100.0	2.5
5 codification of codal volume, maintenance of master copies of all Acts.	10.00	(1) Amended Acts, New Acts and Ordinances issued by the Drafting section will be codified annually and periodically	(1) Amended Acts, New Acts and Ordinances issued and published in the Karnataka Gazettee codified without pendency out of 88	Number	4.00	88	80	75	65	50	88	100.0	4.0
		(2) Amending Acts, new Acts and Ordinance have been installed in the Department website	(2) Amending Acts, new Acts and Ordinance have been installed in the Department website made available to public free of cost out of 75	Number	3.00	75	70	65	60	50	75	100.0	3.0
		(3) Maintenance of Master Copies of Karnataka Acts, Central Acts amended by Karnataka Act and Regional Acts have been maintained.	(3) Maintenance of Master Copies of Karnataka Acts Central Acts amended by Karnataka Act and Regional Acts have been maintained. For departmental references out 324	Number	3.00	324	300	250	200	100	324	100.0	3.0
6 Publication of State Acts, Central Acts with upto date amendments and making C.D for	5.00	(1) Publication of Central Acts	(1) On time submission submission, Finalise the action plan to	Number	1.00	11	10	8	7	5	11	100.0	1.0

Performance Evaluation Report

Objective	Weight	Action	Success	Unit	Weight	Target / Criteria Value					Achievement	Performance	
						Excellent 100%	Very Good 90%	Good 80%	Fair 70%	Poor 60%		Raw Score	Weighted Score
available to the citizens through Government press.			make it available in Gazette and in website out of 11										
		(2) Publication of Central Notifications	(2) Efficient functionary and get them Gazette copies out of 14	Number	1.00	14	13	11	10	5	14	100.0	1.0
		(3) Publication of Central Acts(Translated)	(3) Published Central Acts(Translated) in Kannada Gazette for public use out of 13	Number	1.00	13	12	10	8	6	13	100.0	1.0
		(4) State Acts(Alphabetical Index and Annual Volume	(4) Published in the website out of 215	Number	1.00	215	200	150	100	50	215	100.0	1.0
		(5) No. of C.Ds release	(5) No. of C.Ds released for sale in Government press to the public at concessional rate out of 200	Number	1.00	200	175	150	100	50	200	100.0	1.0
7	5.00	Advice to all Departments of Secretariat on procedural and other matters relating to legislature.	Planning and co-ordination of legislative and other official business in both Houses of Legislature	Number	5.00	10	9	8	7	5	10	100.0	5.0
8	5.00	(1)Conduct of Youth Parliament programme at High School level in all Districts	(1)No. of students in all districts participated Youth Parliament programme out of 4200	Number	2.50	4200	4000	3000	2000	1000	4200	100.0	2.5
		(2)Conducted Youth Parliament programme at all educational districts of Karnataka	(2) State level Youth Parliament competition conducted every year out 34	Number	2.50	34	30	25	20	15	34	100.0	2.5

Performance Evaluation Report

Objective	Weight	Action	Success	Unit	Weight	Target / Criteria Value					Achievement	Performance	
						Excellent 100%	Very Good 90%	Good 80%	Fair 70%	Poor 60%		Raw Score	Weighted Score
9 Translation of legislations in Kannada and in English will be taken up on the priority basis.	10.00	(1) Execution of Translation work	(1) Translated No. of pages out of 10300	Number	2.00	10300	10000	9000	7000	5000	10300	100.0	2.0
		(2) Scrutiny by Officers	(2) Scrutinised pages out of 10300	Number	2.00	10300	10000	9000	7000	5000	10300	100.0	2.0
		(3) Final scrutiny of Kannada translation and preparation of their authoritative texts by OLLC	(3) No. of pages out of 1600	Number	2.00	1600	1500	1300	1000	500	1600	100.0	2.0
		(4) Proof reading	(4) No. of pages out of 1600	Number	2.00	1600	1500	1300	1000	500	1600	100.0	2.0
		(5) Publication of Central Acts and Rules & State Acts and Rules	(5) No. of Acts and Rules published out of 20	Number	2.00	20	15	10	5	2	20	100.0	2.0
* Efficient Functioning of the RFD System	6.00	Timely submission of Draft for Approval	On-time submission	Date	2.0	15/10/2011	17/10/2011	18/10/2011	19/10/2011	20/10/2011	05/05/2012	0.0	0.0
		Timely submission of end of the year Results	On-time submission	Date	2.0	02/05/2012	03/05/2012	04/05/2012	05/05/2012	07/05/2012	05/05/2012	70.0	1.4
		Finalize a Strategic Plan	Finalize the Strategic Plan for next 5 years (2012-2017)	Date	2.0	20/02/2012	24/02/2012	29/02/2012	05/03/2012	09/03/2012	10/05/2012	0.0	0.0
* Efficient use of IT in the Department	7.00	Timely updation of website contents	24x7 website server available to user – Percentage of failure time for the year (Server downtime %)	%	1.0	0.5	1	2	3	4	0.5	100.0	1.0
			Percentage of simultaneous availability of	%	1.0	98	95	90	85	80	98	100.0	1.0

* Mandatory Objective(s)

Performance Evaluation Report

Objective	Weight	Action	Success	Unit	Weight	Target / Criteria Value					Achievement	Performance	
						Excellent 100%	Very Good 90%	Good 80%	Fair 70%	Poor 60%		Raw Score	Weighted Score
			Notifications, GOs, Circulars, online within days of issue or release										
		Delivery of e-services online	Percentage of services handled online	%	1.0	98	95	90	85	80	98	100.0	1.0
			Percentage of procurement transactions through e-portal	%	1.0	100	98	97	96	95	100	100.0	1.0
		Monitoring of schemes on MPIC through electronic mode	Monthly monitoring of all schemes online – Percentage of schemes monitored online	%	1.0	100	98	96	95	90	100	100.0	1.0
		Timely release of Mandatory documents like AR, MPIC, MTEF into public domain	Percentage of documents released as per the time schedule	%	2.0	95	90	85	80	75	95	100.0	2.0
* Sevottam Compliance	3.00	Create a Sevottam compliant system to implement, monitor and review Citizens' / Clients' Charter	Timely creation	Date	1.0	31/12/2011	03/01/2012	05/01/2012	07/01/2012	10/01/2012		N/A	N/A
			Uploading the Citizens'/ Clients' Charter on website	Date	1.0	05/01/2012	07/01/2012	10/01/2012	12/01/2012	15/01/2012		N/A	N/A
		Create a Compliant system to redress and monitor public Grievances	Percentage of complaints redressed within the stipulated time	%	1.0	95	90	85	80	75	95	100.0	1.0
* Administrative Reforms	2.00	Identify potential areas of corruption related to departmental activities and develop an action	Finalize an action plan to mitigate potential areas of corruption, including reducing the	Date	1.0	31/12/2011	03/01/2012	05/12/2012	07/01/2012	10/12/2012		N/A	N/A

* Mandatory Objective(s)

Performance Evaluation Report

Objective	Weight	Action	Success	Unit	Weight	Target / Criteria Value					Achievement	Performance	
						Excellent 100%	Very Good 90%	Good 80%	Fair 70%	Poor 60%		Raw Score	Weighted Score
		plan to mitigate them	scope for discretion										
		Simplification of procedures	Number of redundant procedures identified, simplified and notified	No	1.0	10	8	6	5	4	10	100.0	1.0
* Central assistance claimed	2.00	Timely claim of Central assistance as due	Percentage of Schemes, projects for which reimbursement as due from Central Government is claimed fully on time	%	2.0	95	90	85	80	75	95	100.0	2.0

* Mandatory Objective(s)

Total Composite 92.4